PUBLIC WORKS DEPARTMENT
CITY OF SPRINGFIELD

RIGHT-OF-WAY CONSTRUCTION-Section 70-61 LDR

Phone: (850) 872-7570

PERMIT NUMBER: _____

Permit Fee - $200/City Block

For construction within City road rights-of-ways requiring this permit in accordance with the provisions of the City of Springfield Land Development Code.

1. Applicant's Name _____
   Mailing Address _____
   _____
   Telephone _____ Contact Name (Print Only) _____
   Emergency Contact Number: _____
   Contractor License Number: _____

2. Proposed construction (Check the appropriate box and provide the required information.)
   ☐ A. **Utilities** Type _____
   _____
   Location _____
   ☐ B. **Other** Describe _____
   Location _____

3. *I HEREBY CERTIFY THAT I HAVE MADE APPLICATION FOR THE PERMIT DESCRIBED ABOVE, THAT I HAVE PROPER AUTHORITY TO APPLY FOR SUCH PERMIT AND WILL ABIDE WITH ALL OF THE CONDITIONS ATTACHED TO THE PERMIT, INCLUDING THE STATED SPECIAL AND GENERAL CONDITIONS ATTACHED HERETO.*

CALL 850-872-7570 – 7 Days in Advance of work within the City Right of Way

Date: _____ Signature of Applicant: (Required) _____

FOR CITY OF SPRINGFIELD OFFICE USE ONLY

Permission for the above-described construction is granted subject to these addition requirements:

EFFECTIVE DATE OF PERMIT: _____ EXPIRATION DATE OF PERMIT: _____

Final Inspection: _____
Permit Fee: $_____ Extension Fee: $_____

☐ Paid by Check #_____

SPECIAL CONDITIONS

_____
_____

Signaature _____ Date: _____

General Conditions

1. All authorized work shall be completed in accordance with this approved application, the provisions of the City Land Development Code, and requirements of all other federal, state and local agencies having jurisdiction over the project. In addition, all construction must meet standards as set forth in the Americans With Disabilities Act of 1990. Title II and Title III.

2. Public safety shall be maintained at all times during construction in accordance with the Provisions of Part VI, Work Zone Traffic Control, in the Manual on Uniform Traffic Control Devices. Maintenance of Traffic plans are required with the application submittal package prior to approval. In general, no lane closures will be permitted between the hours of 7:00 and 9:00 A.M. and 3:30 and 6:30 P.M.

3. LOCATE REQUIREMENTS: In order to reduce the disruption and cost of utility damages occurring in the City's rights-of-way and easements, the permit holder shall prevent damages to existing utilities caused by his work through field verification of the existing utilities. In the case of open excavation, verification may be performed during the permit holder's work. In the case of open excavation, verification may be performed during the permit holder's work. In the case of directional drilling, verification shall take place prior to mobilization of the drilling equipment. The permit holder shall verify the location of existing utilities as needed to avoid conflict. Existing utilities shall be exposed using detection equipment or other acceptable means. Such methods may include but shall not be limited to "soft dig" equipment and ground penetrating radar (GPR). The excavator shall be held liable for damages caused to the City's infrastructure and the existing facilities of other utility companies.

4. The permittee is responsible for following minimum cover requirements: 36" under roadways and within the Cities right-of-way. Water main and sewer horizontal and vertical separation shall be per current Florida Department of Environmental Protection regulations.

5. City of Springfield requires all utilities be located within the back 7 feet of right-of-way. It is permittees sole responsibility to locate and flag the right of way line.

6. This application shall become a permit with signature of authorization, and number assigned. Applicant is responsible for supplying the approved permit to their contractor or subcontractor who must have it on site during construction at all times. **Failure to present the approved permit upon demand shall result in immediate shutdown of any and all construction activities as determined by the City of Springfield Inspector.**

7. It is expressly stipulated that this permit is a license for permissive use only and that the placing of facilities upon public property pursuant to this permit shall not operate to create or vest any property rights to said holder.

8. In consideration for the granting of this permit, the Permittee agrees that if the City determines that it is necessary to relocate the permitted utility, the Permittee will relocate said utility at its sole expense within sixty (60) days upon receipt of written notification from the City.

9. All materials, equipment and workmanship shall be subject to inspection by the Public Works Dept. of City of Springfield. The contractor is required to notify Public Works at least 1 week prior to beginning of construction within City Right of Way. No work shall be done on Fridays at night or on weekends or on City holidays (New Year's Day, Martin Luther King Jr. Birthday, Good Friday, Memorial Day, Juneteenth,

Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Eve, Christmas Day). No Directional Boring or Jack and Bore is allowed on Fridays or City observed holidays.

10. All City rights-of-ways shall be restored to its original or better condition, within five days, in keeping with City specifications, and in a manner satisfactory to the Public Works Department. All disturbed ditches shall be sodded and pinned according to City of Springfield.

11. All installations shall conform to the City of Springfield Guide and where applicable, to the FDOT Utility Accommodation Guide.

12. Attached drawings covering details of this installation shall be made a part of this permit. Final sketches or drawings showing installation "as built" shall be filed with Engineering Division within thirty (30) days of completion. All changes made during construction shall be recorded on the "as built" drawings. Drawings shall give accurate dimensions of concealed and underground construction with vertical and horizontal locations of work from easily identified fixed reference points. A set of stamped drawings signed and sealed by a Florida Registered Engineer may be required with the submittal drawings as determined by the Engineering Division Manager.

13. **In case of noncompliance with any CODE requirements, this permit is void and the facility will have to be brought into compliance or removed from the right-of-way immediately at no cost to Springfield. Springfield reserves the right to withhold issuance of current or future permits to the applicant for failing to comply with Public Works requests, General Conditions, Ordinances, permit requests, Resolutions, or ANY part of the Springfield Land Development Code.**

14. Applicant/Licensee agrees to indemnify, hold harmless, defend from, and release the City, its Board of City Commissioners, and members thereof, from any loss, damage, suite, judgement, action, cost, or expense incurred, or brought against the cities, its Board of City Commissioners, and members thereof, including personal injury, damage to vehicles, and damage to property, resulting from or arising out of the exercise of the rights and privileges granted by this permit.

15. **IMPORTANT WARRANTY INFORMATION:** All work performed within City of Springfield rights-of-ways under an approved Engineering Division right-of-way permit will be warranted for a period not less that twelve (12) months from the expiration date as shown on the permit. However, in the event the project includes roadway cuts, roadway patches, directional drilling or any type of activities conducted under roadways as issued with the approved right-of-way permit, the warranty period shall be indefinite unless compaction test reports, asphalt test reports, reports showing depth of bores and as-builts are provided to the Public Works Division prior to final inspection.

16. Jetting of utilities under roadways is **PROHIBITED** in all rights-of-ways of City of Springfield.

17. It is the sole responsibility of the applicant to video and / or provide detailed digital photographs of the proposed construction site prior to commencing any and all work in order to protect the applicant's interest in the event of disputes between residents, subcontractors, City inspectors, etc. In the event of a dispute the applicant will provide the City a copy of the original video / digital photographs for review. All rights-of-ways must be restored to existing or better condition.

18. Applicant must assure that any and all work as permitted is performed within the City owned rights-of-ways only and NOT encroaching in whole or in part onto private property by means of conducting a survey, survey

staking, as-builts, etc. It is not the responsibility of the City of Springfield's Public Works to ensure the exact location of any proposed work. In the event of a conflict, it will be the responsibility of the permittee to resolve the issue.

19. Permittee is responsible for providing an emergency contact person and phone number for 24 hours a day / 7 days a week. Inability to make contact in the event of an emergency may result in penalty, or fines such as suspension, revocation of permit, and/or back charge as a result of damages.

20. Contractor must have a valid State Certified license for the work being performed in the City's rights-of-way.

21. In the event it becomes necessary, for any reason, to continue work operations beyond City's normal hours of operation of Monday through Thursday 7:00 A.M. through 4:00 P.M, the Contractor whose name appears on the face of this Permit acknowledges their commitment to pay the associated City Inspector overtime expenses, prior to continuing the work. The City reserves the right to withhold issuance of future permits to the applicant for failing to pay City overtime expenses.

22. Projects of significant length and land size may require a complete right-of-way survey.

23. If above ground utilities are being replaced, the old utilities and utility appurtenances must be removed from City right-of-way within thirty (30) days after new utilities are installed.

24. Open cuts of roads will not be allowed unless specifically authorized by City of Springfield.

25. A performance bond shall be required of the applicant for all directional drilling within the City right-of-way or in the event the work covered by the right-of-way utilization permit has the potential to significantly damage the right-of-way. The amount of the performance bond shall be 110% of the estimated cost to repair such damage, as determined by City of Springfield Public Works.

26. Failure to follow these guide lines set forth will result in a fine and a stop work order for the job.

27. Section 70-63 – A violation of this article is a misdemeanor and shall be prosecuted in the name of the state in a court having jurisdiction of misdemeanors by the prosecuting attorney thereof, and upon conviction shall be punishable by a fine not to exceed $500.00 or by imprisonment in the county jail not to exceed sixty (60) days or by both such fine and imprisonment.

EXEMPTIONS

Utilities performing emergency maintenance or emergency repair work do not require a right-of-way permit. However, the Utility must set up a safe work zone in accordance with the latest edition of the Manuel on Uniform Traffic Control Devices, (MUTCD) and call (850) 872-7570 to inform the City of Springfield Public Works inspector of the unscheduled work and its location. **Scheduled work IS NOT considered an emergency**. In addition should any damage occur to the roadway system, drainage system, etc. due to the maintenance or emergency repair work a Right-Of-Way permit will be required and a fee will be accessed

Permittee's Signature: _____ Date: _____