City of Springfield, FL
1121 Transmitter Rd.
Springfield, FL 32401
850-872-7570 / 850-872-7663 Fax
www.springfieldfl.net

Variance Request

Note: A variance request may be made by the property owner only.

Property Owner Information:

Full Name of Owner: _____

Full Address of Property Owner: _____

_____Phone Number: _____

Property Information:

Address of property upon which variance is being requested:

Parcel Number: _____
Current Land Use Designation: _____
Type of Variance Requested:_____

Reason for Variance Request:

A request for a variance may affect other adjacent property owners. To this extent your property must be posted with a sign informing interested parties that a variance has been requested and the date and time of the City Commission Meeting during which this request will be discussed. Your request for a variance may require this same type of notice in a local newspaper of general circulation once each week for two (2) weeks. To cover the administrative costs of processing the request a fee of up to $450.00, plus engineering fees if applicable, will be accessed at the time the request is turned in. This fee is non-refundable. The request will be presented to the City Commission for the final decision.

Signature of Applicant:_____

Date Request Submitted: _____ Fee Paid:_____ Received by:_____
Date Property Posted: _____ By: _____
Date Reviewed by City Commission:_____ Commission Decision: ☐ Yes ☐ No
Remarks:_____
_____